Renee Roland
Deputy Auditor

James W. Dowling
SAC COUNTY AUDITOR
AND COMMISSIONER OF ELECTIONS
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Jalonna Ehler
Deputy Auditor

Kristen Wirtjers
Clerk

Direct Deposit Form for Sac County Employees

Sac County offers direct deposit for payroll checks. The first payroll check will be a paper check so that a pre-note (or a $0 check) can be submitted to your bank to ensure correct routing and account numbers. After the first payroll check, you will receive an email of the Notice of Direct Deposit. This notice is your paystub and will have all the pay, withholdings, leave balances, and tax information on it. You can have a percent or a flat amount put into different accounts if you choose. ***Please complete by providing routing and account number(s), an email address, print your name, sign, date and return with HR Packet*** to Jalonna Ehler, HR Director.

ROUTING NUMBER: _____ ACCOUNT NUMBER: _____

IS THIS ACCOUNT: ____ CHECKING OR _____ SAVING

DOLLAR AMOUNT OR PERCENT: _____

ROUTING NUMBER: _____ ACCOUNT NUMBER: _____

IS THIS ACCOUNT: ____ CHECKING OR _____ SAVING

DOLLAR AMOUNT OR PERCENT: _____

ROUTING NUMBER: _____ ACCOUNT NUMBER: _____

IS THIS ACCOUNT: ____ CHECKING OR _____ SAVING

DOLLAR AMOUNT OR PERCENT: _____

ROUTING NUMBER: _____ ACCOUNT NUMBER: _____

IS THIS ACCOUNT: ____ CHECKING OR _____ SAVING

DOLLAR AMOUNT OR PERCENT: _____

EMAIL ADDRESS FOR NOTICE OF DIRECT DEPOSIT: _____

PRINT NAME: _____

SIGNATURE: _____ DATE: _____