

PUBLIC NOTICE

NOTICE OF INTENT TO APPOINT

TO FILL THE VACANCY IN THE OFFICE OF SAC COUNTY AUDITOR

A vacancy exists in the elected office of the Sac County Auditor as a result of the Auditor's resignation effective April 10, 2026. On Tuesday, April 28, 2026, at the regularly scheduled meeting of the Sac County Board of Supervisors held in the Board of Supervisors' Office at the Sac County Courthouse, the Board determined that it intends to fill the vacancy by appointment, rather than by calling a special election, in accordance with Iowa Code §§ 69.8(3) and 69.14A(2)(a).

Pursuant to Iowa Code §§ 69.14A(2)(a) and 331.305, the Sac County Board of Supervisors hereby gives notice of its intent to fill the vacancy in the office of Sac County Auditor by appointment. The appointment will be made at the Board's regularly scheduled meeting on Tuesday, May 19, 2026, at 10:00 a.m. in the Board of Supervisors' Office at the Sac County Courthouse, 100 NW State Street, Sac City, Iowa 50583. The person appointed will fill the vacancy until a successor is elected at the November 3, 2026, General Election and qualifies, at which time the person elected will serve the balance of the unexpired term.

HOW TO APPLY

Sac County does not use a formal application form for this position. To apply for the appointment to the office of Sac County Auditor, a person interested in being considered for the appointment must submit a resume, accompanied by a letter or email stating that the person wishes to be considered for the appointment. The letter or email, together with the accompanying resume, will constitute that person's application for purposes of this notice. Resumes and accompanying letters or emails must be received no later than 4:30 p.m. on Monday, May 11, 2026.

Resumes and accompanying letters or emails shall be submitted to Supervisor Mike Fisher, who has been designated by the Board of Supervisors as the sole point of contact for receiving submissions and who will distribute the submitted materials to the other two members of the Board. Submissions may be made by any of the following methods:

By email: Email to Supervisor Mike Fisher at mfisher@saccounty.iowa.gov. Any person submitting materials by email must, in addition to emailing Supervisor Fisher, copy the Sac County Attorney at saccoaty@saccountyiowa.gov.

Persons submitting materials by email will receive a reply email acknowledging receipt. If a person submitting materials by email does not receive an acknowledgment of receipt within twenty-four (24) hours of sending the email, it is the responsibility of that person to contact the Sac County Attorney's Office at 712-662-4791 to determine why the email was not received and to coordinate the timely submission of the resume and accompanying materials. Persons remain responsible for ensuring that their materials are received no later than 4:30 p.m. on Monday, May 11, 2026, regardless of the method of submission.

By mail or hand delivery: Any submission delivered by mail or in person shall be delivered to the Sac County Attorney's Office, located on the second floor of the Sac County Courthouse, 100 NW State Street, Suite 9, Sac City, Iowa 50583. In-person delivery must occur during regular business hours of 8:00 a.m. to 4:30 p.m., Monday

through Friday. The Sac County Attorney's Office will deliver any submissions received by mail or in person to Supervisor Fisher.

Each person submitting a resume must include a telephone number on the resume at which they can be reached. If the Board of Supervisors determines that the person will be invited to interview, the Board will contact that person by telephone to schedule the interview. Persons who are not invited to interview will not receive a return telephone call from the Board.

The successful candidate must be able to perform the duties of the office of County Auditor as outlined in Chapter 331 of the Iowa Code. Pursuant to Iowa Code § 69.14A, any person appointed to a county office, other than the county attorney, must have actually resided in Sac County for at least sixty (60) days prior to the appointment.

OPEN OR CLOSED SESSION REQUEST BY APPLICANT

Iowa Code § 21.5(1)(i) authorizes a governmental body to hold a closed session "to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session."

Each person who submits a resume must, in writing within the accompanying letter or email, expressly state whether the person requests that the Board's discussion and evaluation of the person's professional competency be conducted in **open session** or in **closed session** pursuant to Iowa Code § 21.5(1)(i). **A person's failure to expressly request a closed session in writing will result in the Board's discussion of that person's qualifications and professional competency being conducted in open session.**

BOARD REVIEW AND INTERVIEW PROCESS

At the Board of Supervisors' regularly scheduled meeting on Tuesday, May 12, 2026, at 10:00 a.m., the Board will discuss the merits, qualifications, and professional competency of the persons who timely submitted resumes. The discussion of any individual person's qualifications and professional competency will be conducted in open session unless that person has requested in writing, within the letter or email accompanying the resume, that the discussion be conducted in closed session pursuant to Iowa Code § 21.5(1)(i). A person who does not affirmatively request a closed session in writing will be deemed to have requested an open session, and the Board's discussion of that person's qualifications will be conducted in open session. Following the discussion, the Board will decide by vote, taken in open session, whether interviews are necessary and, if so, which persons will be invited to interview.

If the Board determines at its May 12, 2026, meeting that interviews are necessary, those interviews will be conducted at a special meeting of the Sac County Board of Supervisors on **Thursday, May 14, 2026**. This is a special meeting date set apart from the Board's ordinary Tuesday meeting schedule for the limited purpose of conducting interviews if the Board has determined interviews are necessary. Submitting a **resume does not entitle any person to an interview**. Persons will be invited to interview only after the Board has had the opportunity to review the submitted resumes and, at the May 12, 2026, meeting, has determined that interviews are necessary and which persons will be interviewed. Notice of the May 14, 2026, special meeting, including the agenda, will be posted at least twenty-four (24) hours in advance as required by Iowa Code § 21.4.

Any interviews conducted on May 14, 2026, will begin at 10:00 a.m., unless a different start time is selected and at least twenty-four (24) hours' notice of that time change is provided as required by Iowa's open meetings laws, Iowa Code chapter 21.

Before each interview begins on May 14, 2026, the Board of Supervisors will ask the person being interviewed whether the person requests that the interview be conducted in **open session** or in **closed session** pursuant to Iowa Code § 21.5(1)(i). This question regarding the interview is separate from, and in addition to, the request required for the May 12, 2026, discussion of qualifications. **A person's failure to request a closed session at that time will result in the interview being conducted in open session.**

The Board will not select or appoint a person to fill the vacancy at the conclusion of the May 14, 2026, interviews. The selection and appointment will be made at the Board's regularly scheduled meeting on Tuesday, May 19, 2026, at 10:00 a.m., as set forth below.

At its regularly scheduled meeting on Tuesday, May 19, 2026, at 10:00 a.m., in the Board of Supervisors' Office at the Sac County Courthouse, the Sac County Board of Supervisors will vote to appoint a person to fill the vacancy in the office of Sac County Auditor.

RIGHT OF ELECTORS TO PETITION FOR SPECIAL ELECTION

The eligible electors of Sac County have the right to file a petition with the Sac County Auditor's Office requiring that the vacancy in the office of Sac County Auditor be filled by special election in lieu of appointment. To be valid, the petition must be filed within fourteen (14) days after publication of this notice or within fourteen (14) days after the appointment is made, whichever is later, and must comply with the requirements of Iowa Code §§ 69.14A and 331.306. Signatures on the petition may not be dated prior to the date of the appointment. Any person desiring additional information regarding the petition or appointment process may contact the Sac County Attorney's Office at 712-662-4791.

Sac County does not discriminate on the basis of race, creed, sex, gender identity, sexual orientation, color, national origin, religion, age, or disability in employment or the provision of services.