



Sac County Opioid Settlement Funds Application

The purpose of this application is to ensure opioid settlement funds, made available from the 2022 National Opioid Settlement (and future settlements), support approved remediation initiatives through organizations greatly impacting the overall health & wellbeing of Sac County residents.

The information submitted in this application will be utilized by the Sac County Opioid Settlement Committee to review proposed projects and determine optimal allocation of funds to the organizations.

Use this application to share your proposed project with the Sac County Opioid Settlement Committee. Please explain how your organization would use the funds based on the approved uses listed in Exhibit 1, Schedule A: Core Strategies. Schedule B activities cannot be accepted at this time.

The next page outlines the steps to submit your proposal. At the bottom, you'll find a checklist of what must be included. There's also space for comments if you want to add anything else.

Applications are due with ALL required supporting documentation by: April 30, 2026 at 4:00 p.m.

Submit the required documentation to:

Sac County Health Services

Attn: Opioid Settlement Committee Funding/Shelley Vauble

116 South State Street, Suite A

Sac City IA 50583

OR: Email: svauble@sacountyiowa.gov. Once received, a confirmation email will be sent in return.

Recommended Steps for Application Completion

Step 1: Applications are being accepted for activities outlined in Schedule A: Core Strategies. Thoroughly review Exhibit 1, this document contains all currently approved uses of Schedule A funds and provides the best idea of how funds may be spent by your organization. Only approved uses in Schedule A: Core Strategies will be accepted during the application period April 1, 2026 - April 30, 2026.

Step 2: After reviewing Exhibit 1 and determining which uses are most applicable to the services under Schedule A your organization provides, put together a list of projects that, if you were to receive funding, your organization would carry out.

(Example: If your organization works with individuals during pregnancy & postpartum with OUD, you may wish to start or expand wrap-around services surrounding childcare while in treatment – this would be approved under Schedule A, Strategy C: Pregnant & Postpartum Women)

(Example: If your organization provides prevention education, you may wish to begin a media campaign across various platforms that targets preventing opioid use - this would be approved under Schedule A, Strategy D: Prevention Programs)

Step 3: Begin filling out the application. For each proposal, all information found under Project Proposal Information must be filled out in completion. You may wish to create an individual Word Doc if you have multiple proposals or combine all proposals in one document & submit that way, but each project proposal must have the necessary information detailed out. You do not need to fill out the administrative information for each proposal.

Step 4: Total dollar amount requested is simply the full \$ amount of all your proposals combined; this does not mean that all projects will be approved, or that this amount will be awarded. Total up the correct amount and enter in for #8.

(Example: If your organization proposes 5 projects totaling \$10,000, \$10,000, \$15,000, \$20,000 & \$25,000, the total dollar amount would be \$80,000)

Step 5: Once 1) all administrative information is complete, 2) the project proposal information for each project is complete and 3) you are ready to submit, please review the submission information on page 1.

Sac County Opioid Settlement Application for Funding

All funds must be used in Sac County and for Sac County residents for prevention, abatement, or treatment according to the Opioid Settlement guidelines.

Organization:
Federal Tax ID: (Must provide W9.)
Address:
Contact and title:
Telephone:
Email:
Website:
Description of the organization:(list the year established, mission, services)
Opioid Settlement Project Title:
Requested amount: \$
Detailed budget must be included.
Does your organization receive funding from other sources for this project?
Is this a capital or program request?
Project focus area: (pick one) prevention, abatement, or treatment

Describe in detail the plan of implementation for the project (is this a new or existing program):
The target population to be served in Sac County:
Estimated # of people to be served in Sac County:
Timeline for the project and the completion of this project:
(Attachments are allowed.)
Describe in detail how the funds will be used (for opioid prevention, abatement or treatment)
How will this project impact Sac County with opioid prevention or treatment?

I certify that I am a nonprofit organization serving Sac County. I agree that if awarded funding, the funds provided by Sac County to this organization from the Sac County Opioid Settlement Fund will be used for an approved Opioid Remediation Use for residents of Sac County and any misuse of such funds may result in legal action. (See Exhibit #1 for approved Opioid Remediation Uses).

Print Name and Title, Applicant Signatory Authority

Signature: Applicant Signatory Authority

Date

Sac County Board of Supervisor use only below:

Approved: Date

Sac County Board of Supervisor, Chair

Date

Applicants: please email, svauble@sacountyiowa.gov with any questions.

Sac County Opioid Settlement Committee

Procedure for Opioid Settlement Funds:

1. Deadlines will be established by the Opioid Settlement Committee and posted on the website, Sac County's Facebook, Sac County Health Services social media, and designated county newspaper publication.
2. The Sac County Opioid Settlement Committee will set guidelines or priorities for funding in Sac County and publish with the grant deadlines on the website.
3. All funding requests must serve Sac County residents.
4. Return the completed application and required documentation by the deadline. Additional sheets and attachments are acceptable.
5. The Sac County Opioid Fund Committee will meet and review the applications.
6. If qualified and the committee chooses to consider the project, the Sac County Opioid Fund Committee will request the organization's presence at a meeting.
7. The Opioid Settlement Committee will make recommendations to the Sac County Board of Supervisors for approval. The organization will be notified of the date of the meeting (Tuesdays at 10:00 AM located at the Sac County Courthouse).
8. If funding is issued, the organization will be required to complete a W9 with the Sac County Auditor's Office.
9. The organization's W9, agreement, and all required paperwork will need to be signed to the Sac County Auditor's office located on the first floor in the Courthouse.
10. A progress report will be due to the Sac County Auditor every 3 months from the receipt of funds until the project is complete. See the dates on the form. (Exhibit C)
11. Funds must be spent within the designated timeline approved by the committee or a payback to the County may be required. If additional time is needed for the project, the organization must submit a request in writing to the address above for approval before the end of the agreement.
12. The next deadline for fund consideration will be TBD.
13. If or when additional funding is available, future deadlines will be determined.
14. Exhibit 1 includes a list of all allowable projects and all projects must meet the requirements.
15. The application and Exhibit 1 will be located on the Sac County website and a hard copy at the address listed above.
16. Promotion about the funds will be on the Sac County website, a press release to the media, the social media accounts, and Sac County Health Services social media. We strongly encourage awarded organizations to promote funding received on their social media, press releases, and websites. Organizations should include information on publications that include "Funded by Sac County Opioid Settlement Funds".
17. The committee may choose areas that they feel are most needed in Sac County or a gap in service for Sac County
18. Organizations will be allowed to apply for more than one project, more than one time, as long as funding is available. Priority may be given to new projects.
19. Disclaimer: The funds should not be considered ongoing, and organizations should explore other avenues for future sustainability.
20. For any questions or concerns, please contact Shelley Vauble at svauble@sacountyiowa.gov

Exhibit C

Sac County Opioid Settlement Funds Quarterly Report

Quarterly reports are due:

- January- March, due April 15th
- April-June, due July 15th
- July-September, due October 15th
- October-December, due January 15th

Reports are due to the Sac Co. Deputy Auditor, Renee Roland, rroland@sacountyiowa.gov

Opioid Settlement Funds Project:

Organization:	
Date of report:	Agreement dates:
Name and Title:	
Email:	
Amount of Opioid funds awarded: \$	
Amount of Opioid funds spent this quarter: \$ (Submit itemized expense report for the quarter.)	
Amount of Opioid funds left after this quarter: \$ Do you project that your organization can spend the funds by the agreement deadline?	
Describe how the funds have been used during this quarter, including what services were provided?	
Estimated # of people served this quarter:	
Tell a positive impact story about the funds used:	
How is your program helping with the Opioid prevention, abatement or treatment in Sac County?	
Any barriers or concerns? yes or no If yes, describe.	
Is the project complete? Progress and/or Outcome of funded activity:	
Other comments:	

I have completed this report to the best of my knowledge.

Name:

Date:

- Feel free to attach additional sheets.
- Attach the detailed expense report.